



FREELANCE INTERIM VENUE MANAGER

PERSON SPECIFICATION

We are looking for a warm, energetic and approachable person who can combine Lansdown's grassroots creative ethos with sound operational and commercial judgement.

Essential

- A natural 'yes – let's see how we can make that happen' approach, balanced by the confidence to be firm when something is not financially or operationally viable.
- Strong people, communication and networking skills, with the confidence to represent Lansdown externally and build relationships quickly.
- Experience of managing or coordinating people, freelancers, projects, events, venues or comparable activity.
- Strong organisational skills and the ability to maintain oversight without becoming absorbed in other people's day-to-day tasks.
- Good commercial judgement and an understanding of costs, income, value for money and financial sustainability.
- Ability to balance commercial realities carefully with arts, cultural and community objectives.
- Practical, proactive and solutions-focused; able to work independently, make sensible decisions and know when to escalate to Trustees.
- Diplomatic, collaborative and unflappable, while maintaining appropriate boundaries with hirers, partners and staff.
- Able to provide clear, concise monthly management reporting to Trustees.
- A genuine commitment to Lansdown Hall & Gallery's independent, grassroots, creative and counter-cultural identity, accessibility and community ethos.

Highly desirable

- Good knowledge of Stroud and its communities, organisations, artists, businesses and networks – or a demonstrable ability to build strong local networks quickly.
- Existing relationships within Stroud's arts, music, cultural, community or independent-business scene.
- Experience of an arts centre, music venue, community venue, theatre, gallery, festival or multi-use cultural building.
- Experience working across commercial hires and community/arts programming, including income generation.
- Experience developing partnerships with councils, cultural organisations, community groups, businesses, promoters or funders.
- Understanding of charity/community governance, live events, venue compliance, licensing, health & safety and risk management.

Useful but not essential

- Fundraising or grant-support experience; marketing/social media awareness; programming experience; or knowledge of ticketing/POS/venue-management systems.
- Knowledge of the wider Gloucestershire cultural landscape and contacts with local promoters, artists, musicians, community organisations or businesses.